

## **Crested Butte Clay Studio MEMBER POLICIES**

Billing: All memberships are on recurring, monthly payments. Memberships begin on the first day of the selected month. After that they are billed at the full price on the first of each month until termination.

Any member choosing to end or pause their membership will be added to the studio's waitlist if they choose to return.

Studio Member shelf space is assigned by Studio Staff.

All members are required to label and keep all personal items including tools, clay, in progress and completed pieces, etc. on your assigned shelf or in your designated studio area.

Members must sign in and out of the studio.

Clay, bisqueware and glazes from other studios or home are not allowed into Crested Butte Clay Studio, unless approved.

No clay in the sinks: put clay slurry in appropriate buckets to avoid possible clogs

Members will not load, unload or operate the kilns unless trained or given permission.

Members are responsible for leaving the studio in a clean condition. Clean all tools and return them to their appropriate storage areas. Wipe down all wheels, wedging areas, and equipment you use.

Do not touch or move any clay projects that do not belong to you. If you need to move a piece, please ask a staff member.

Please avoid leaving work on CB Clay Studio **throwing bats** for longer than a couple days. Instead transfer them to ware boards or your shelves- especially if they are being left in the Studio over a week. This preserves the life of the bats, conserves shelf space.

Members are not permitted to bring their own glazes or underglazes unless they have the express consent of CB Clay Studio staff. Broken shelves due to poor glazing by an Independent Studio Member will be the financial responsibility of that member to buy a replacement shelf.

Smoking is not allowed inside the studio, within 25 feet of the entrance.

We love dogs, just NOT in the studio.

Please be respectful and take phone calls outside or in the office area.

Use headphones if listening to music.

Fired work must be picked up from Crested Butte Clay Studio no later than 21 days after glaze firing. CB Clay Studio will purge or recycle work after 21 days.

Member open studio hours are subject to change.

Enter and exit the building through designated doors. Remember to lock and secure the building if you are the last person out.

Treat others in the studio with kindness and respect. If there is a conflict, please speak to a staff member immediately.

Guests can come into the studio but are not allowed to use any equipment or tools or make work. We will revisit this policy if too many non-members and non-students are in the studio.

*Non-adherence to any of these studio policies and procedures listed above may result in suspension of studio use without reimbursement of student or Independent fees.*

### **Theft or Broken Items**

- CB Clay Studio is not responsible for damage or stolen Items located in the studio.

### **Waiver Clause**

As a member of the Crested Butte Clay Studio, I am aware of the risk of my participation. The risks are physical injury associated with working around studio tools and equipment and possible injury from working in the ceramic studio with clay. I agree to indemnify and hold harmless Crested Butte Clay Studio, its owner, employees, volunteers, members and representatives from any and all claims, demands, actions and costs which might arise out of my participation and working in the Crested Butte Clay

**signature**-----