

Studio Equipment and Guidelines

Slab Roller

- Always use canvas on both sides of the clay between Rollers.
- Make sure canvas is scraped on both sides if needed after you are done.

Extruder

- Keep track of dies and return to designated storage container after use.
- When finished, remove and clean all dies, inside and outside the extruder parts.

Wheels

- Wheel heads and pans will be cleaned after each use.
- Floor around each wheel must be cleaned of any excess water or clay slurry.
- Wheels must be turned off after use.
- Bats are to be cleaned for the next person to use and returned to storage area.

Glazes

- DO NOT Contaminate glazes. Wait for a glaze layer to dry before dipping a second layer.
- Clean up glaze area when finished. Rinse all brushes, bowls and stirrers and put back in appropriate storage areas.
- Make sure glaze lids match the containers, buckets, containers and pint jars.
- Inform staff if the glaze bucket is empty or low.
- Wipe down table tops.

Art Work

- Each piece of clay work must have the members name or stamp on it, bottom or side if appropriate. Unmarked work will be discarded if not claimed.

Bisque Firing

- Firing frequency is based on volume of work available to fill a kiln load.
- Place dry work on designated bisque carts for firing.
- Fired work is placed on marked shelves for pick up.
- Items left on the shelves for 21 days or more will be removed or discarded.

Glaze Firing

- Firing frequency is based on volume of work available to fill a kiln load.